

Team Leader Budgeting & Reporting (ASO8)



Government
of South Australia
Department for Infrastructure
and Transport

Role statement

Organisational alignment	Division:	People & Corporate Services
	Directorate:	Financial & Procurement Services
	Section:	Financial Analysis, Budgeting & Portfolio Reporting
Reporting relationships	Reports to:	Manager Financial Analysis, Budgeting and Portfolio Reporting
	Direct reports:	Multiple FTEs

Role overview

The Team Leader Budgeting and Reporting is accountable to the Manager, Financial Analysis, Budgeting and Portfolio Reporting for providing expert leadership in finance, reporting, and decision support services. They will manage and develop a team responsible for delivering business partnering services (operating/capital) and providing budget management support and advice to senior executives. The role also involves setting priorities and contributing to the development of new budget management strategies and ongoing cost-saving measures and management of Departmental Forward Estimates.

The Team Leader Budgeting and Reporting will also be the central for liaison with business areas for various budgetary processes including Mid-Year Budget Review, Impacting Data Adjustments, costing comments and T18 Acquittals.

Further information about the Department can be found at: <https://www.dit.sa.gov.au/about-us>

Our values

We pride ourselves on applying these values to our day-to-day interactions and individual performance. They shape our approach to achieving our strategic agenda.



Collaboration

We work together as one team to serve our customers.



Honesty

We are honest, open and act with integrity.



Excellence

We commit to excellence in everything we do.



Enjoyment

We enjoy our work and recognise our success.



Respect

We respect, understand and value the people we serve.

Key outcomes required of the role

- Manages operating and portfolio finance reporting to senior executives and the Department of Treasury and Finance, ensuring financial information accurately reflects the agency's current and future position, while supporting high-level decision-making.
- Leads the development of departmental and divisional budget strategies through in-depth research and analysis of complex and sensitive issues, and by providing expert budgetary counsel to Executive Directors and the Chief Executive.
- Initiates, plans, delivers and evaluates major programs, projects, systems and services that align with agency objectives, including managing change initiatives and coordinating complex statewide or service-wide operations requiring significant responsibility and judgement.
- Demonstrates strategic leadership by designing and implementing budget strategies that drive the achievement of divisional and departmental outcomes, while maintaining alignment with broader government policy and fiscal frameworks.
- Applies sound political acumen and a strong understanding of external factors affecting departmental and government policy, effectively managing the intersection between fiscal strategies and agency objectives.
- Provides expert advice to senior management and external stakeholders on current developments, offering strategic insights and innovative solutions to complex issues in support of agency priorities.
- Contribute to a safe, diverse and healthy work environment free from discrimination and harassment by working in accordance with our values, legislative requirements, the Code of Ethics for the South Australian Public Sector, equal employment opportunity and departmental human resource policies, including Work Health Safety and Wellbeing requirements

Special conditions attached to the role

- A National Police Check (NPC) is required prior to employment in the Department for Infrastructure and Transport which must be renewed every three years.
- May be required to perform duties in other locations/divisions/units depending on DIT requirements.
- Some out of hours and weekend work may be required.
- Some intra / interstate travel may be required.

Educational qualifications / licenses

- An appropriate degree in accounting, finance or economics is highly regarded.
- Full membership/accreditation with professional accounting body (e.g. CPA Australia or Chartered Accountants Australia and New Zealand) is highly regarded.

Technical capabilities

- Demonstrates knowledge of, and experience in Government financial management, accounting and budgeting principles, practices, standards, structures and evaluation techniques and the management of a financial function for a significant Government organisation, including developing and analysing organisational performance reports.

Person capabilities

[Our Capability Framework](#) describes the core capabilities, behaviours and skills required for us to meet our strategic objectives and be a modern public sector, attracting, developing and retaining the best talent. The framework is constructed around five categories of capability; personal attributes; building relationships; achieving results; leadership and growth; and performance enablers.

Refer to our framework for the detailed capabilities required for this stream. This role is classified as:

Stream 3: Senior leader

Stream 3 roles would typically consist of team and senior leaders, senior team members and those with technical specialty (indicative classifications include ASO7-8, LE5, PO4-6, MAS3).

Key selection criteria

The criteria outlined below are drawn from the most significant requirements of the person capabilities (from Our Capability Framework) and technical capability, professional knowledge and experience to be addressed in your application having consideration of the role overview and key outcomes.

- Demonstrates a strong commitment to stakeholder engagement, delivering customer-focused and strategically aligned services, and effectively managing sensitive, critical, or complex matters.
- Proven ability to lead, influence, and develop staff, drive performance, and embed continuous improvement across strategically aligned functions, including financial and procurement operations.
- Operates under broad agency direction to determine goals, set priorities, and act decisively. Leads the design and implementation of complex solutions, change initiatives, and risk management strategies across the organisation.
- Highly developed analytical and problem-solving skills, with demonstrated expertise in developing innovative, evidence-based processes, solutions, and discipline-related policies that support strategic and financial performance.
- Demonstrates strong knowledge of the relevant discipline, including national initiatives, emerging trends, and the broader social, economic, and commercial context, along with a clear understanding of external factors impacting government finances and fiscal strategies.
- Significant experience in leading and managing divisional budgets, including the provision of budgetary counsel to Executive Directors and the Chief Executive, and contributing to the development and implementation of budget strategies to achieve departmental outcomes and savings targets.
- Shows respect for diverse backgrounds, experiences and perspectives including that of Aboriginal and Torres Strait Islander people. Values diversity of thought.
- Shows genuine care for the safety and wellbeing of self and others.

Approved

Signature: _____ Date: _____

Director, Financial & Procurement Services

People, Culture and Capability Use Only	KNet ID: 19393809	ANZSCO code: 5511	Position number: M37113
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