# Delivery Manager, Projects (PO5)

## Role statement

Government of South Australia
Department for Infrastructure and Transport

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| **Organisational alignment** | Division:<br>Directorate:<br>Section: | Infrastructure Delivery<br>Transport Projects<br>Transport Projects |
| **Reporting relationships** | Reports to:<br>Direct reports: | Director, Transport Projects<br>MULTIPLE FTEs |

## Role overview

The Delivery Manager, Projects works under broad guidelines reporting to the Director, Transport Projects. The position is responsible for managing the scope, development, planning and implementation of transport infrastructure projects to meet client outcomes to cost, time and quality control.

The Delivery Manager, Projects operates with professional independence in the determination of overall strategies, priorities, work standards and allocation of resources for the delivery of transport infrastructure projects and provides professional leadership, supervision and mentoring of staff.

The position also assists with the management of contracts for transport infrastructure projects including overseeing the preparation of service agreements and contract documents for technical project specific requirements and the evaluation of tenders.

Further information about the Department can be found at: https://www.dit.sa.gov.au/about-us

## Our values

We pride ourselves on applying these values to our day-to-day interactions and individual performance. They shape our approach to achieving our strategic agenda.

**Collaboration**
We work together as one team to serve our customers.

**Honesty**
We are honest, open and act with integrity.

**Excellence**
We commit to excellence in everything we do.

**Enjoyment**
We enjoy our work and recognise our success.

**Respect**
We respect, understand and value the people we serve.

# Key outcomes required of the role

- Determining objectives, strategies and quality standards for, and leading and professionally managing, complex transport infrastructure projects that deliver the Section's objectives and are consistent with agency and whole of government strategies, policies and priorities.
- Leading, influencing and motivating stakeholders in the achievement of difficult and sometimes conflicting objectives including managing and developing staff performance.
- Assisting in the oversight of major civil works contracts and contract administration services including site surveillance, variations, claims and progress payments, technical project contract preparation, tender evaluation and service provider relationship management.
- Identifying, advising on and resolving significant project risks and highly complex issues in consultation with the Director, Transport Projects and implementing innovative solutions that are consistent with agency policies and national and international developments.
- Determining, formulating, implementing and evaluating project plans, Quality Assurance processes and operational frameworks and systems that ensure technical and commercial excellence is achieved for assigned projects and subprojects.
- Managing critical project and subproject related scheduling, technical, financial, procurement, human resources and administrative functions to ensure established goals are met or exceeded.
- Establishing and maintaining strategic consultation with key stakeholders to ensure the successful negotiation of highly complex ideas, the adoption of specific procedures, methods and strategies and the achievement of government and agency objectives.
- Contribute to the ongoing improvements to existing or future proposed project and contract management systems, processes and procedures.
- Contributing to a high standard of customer service for internal and external clients and quality management and risk.
- Contribute to a safe, diverse and healthy work environment free from discrimination and harassment by working in accordance with our values, legislative requirements, the Code of Ethics for the South Australian Public Sector, equal employment opportunity and departmental human resource policies, including Work Health Safety and Wellbeing requirements.

# Special conditions attached to the role

- A National Police Check (NPC) is required prior to employment in the Department for Infrastructure and Transport which must be renewed every three years.
- Some out of hours and weekend work may be required.
- Some intra / interstate travel may be required.

# Educational qualifications / licenses

- Degree in Civil Engineering or other relevant discipline (desirable).
- A current Driver's Licence is essential.

# Technical capabilities

The following are the technical capabilities required for the role:

- Project management experience working in road infrastructure or related field of a similar magnitude and complexity.

# Person capabilities

Our Capability Framework describes the core capabilities, behaviours and skills required for us to meet our strategic objectives and be a modern public sector, attracting, developing and retaining the best talent. The framework is constructed around five categories of capability; personal attributes; building relationships; achieving results; leadership and growth; and performance enablers.

Refer to our framework for the detailed capabilities required for this stream. This role is classified as:

> Stream 3: Senior leader

Stream 3 roles would typically consist of team and senior leaders, senior team members and those with technical specialty (indicative classifications include ASO7-8, LE5, PO4-6, MAS3).

# Key selection criteria

The criteria outlined below are drawn from the most significant requirements of the person capabilities (from Our Capability Framework) and technical capability, professional knowledge and experience to be addressed in your application having consideration of the role overview and key outcomes.

- Extensive experience in leading, motivating and influencing a diverse range of staff, driving and evaluating work objectives for improved service performance across strategically aligned functions to achieve corporate objectives.
- Delivers customer focused and strategically aligned services and practices, articulating complex concepts through timely and concise verbal and written communications skills that deliver clear and concise advice appropriate to the audience and engaging with stakeholders to negotiate matters of crucial impact to the State.
- Comprehensive discipline knowledge, and experience in advising on, the issues, risks, trends and directions associated with the unit's programs, paying heed to social, economic and commercial considerations.
- Demonstrates ability to work under broad Government and/or Agency directions in the determination of goals, standards and priorities, act with urgency, successfully lead and implement solutions and change and risk management initiatives across an organisation.
- Demonstrated strategic thinking and ability to act with urgency, accept and expect responsibility, successfully lead and implement change and risk management initiatives and highly complex solutions across an organisation.
- Proven ability to work under broad government and/or agency directions in determining, measuring and improving performance outcomes and strategically planning multifaceted activities to achieve corporate objectives.
- Shows respect for diverse backgrounds, experiences and perspectives including that of Aboriginal and Torres Strait Islander people. Values diversity of thought.
- Shows genuine care for the safety and wellbeing of self and others.

## Approved

Signature: 

Date: 30 May 2025

Harvey Fernandez, Director, Transport Projects

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| **People, Culture and Capability Use Only** | KNet ID: #23240295> | ANZSCO code: <Insert #> | Position number: <Insert #> |